

A busy office, the mix of electrical equipment (laptops, computer screens, printers, phones, cables etc.), flammable material (paperwork, chairs, desks, carpets and blinds, cardboard boxes, printer paper etc.) and a lack of fire safety knowledge can lead to the risk of an office fire.

By being aware and alert to the possible causes of an office fire, you can help prevent and reduce risk.

## Electrical Negligence

Not looking after your electrical equipment is negligence, and negligence is one of the main causes of fire.

DON'T leave your laptop on fabric carpet/ chairs.

DON'T overload plug sockets.

DON'T leave phone or laptops on charge unattended.

DO switch all electrics off on an evening/ when no-one is in the office.

Contact us to arrange a Fire Risk Assessment that will identify any electrical negligence occurring in your offices.

## Unnecessary Fire Loading

Do you keep all your copier paper next to the copier itself?

Do you store used cardboard/packaging anywhere inside until bin collection day?

This is what we call unnecessary fire loading. A build-up of combustible materials that is not necessary.

Plant rooms and services cupboards are the main areas of concern as staff generally just put things "out of sight, out of mind".

A fire risk assessment can help eliminate this risk factor from your premises and put in place procedures to avoid this happening again.

## Faulty Electronics

Loose wires, overloaded plug sockets and non CE-marked wires are all common causes of electric fires.

By getting your electrical equipment PAT tested, you can help prevent fires in your office and ensure compliance.

Contact us to arrange our engineer to test your portable appliances today!

## Accidental Damage

Accidents happen!

But you can help to prevent accidents by using common sense.

For example, don't put a glass of water near electrical equipment, especially not near mains sockets. Not only could you lose what you have been working on, but you could start a fire if water is spilt onto electrical equipment.

## Arson In the Workplace

50.5% of all fires are arson. With approximately 30% of workplace fires caused maliciously.

Security, early warning and staff awareness are all vital in preventing arson attacks at your workplace.

Here at Logic we can train your staff in proactive and reactive procedures to prevent fire, or in the worst case scenario, in the event of a fire.

We can also design, install and maintain an automatic fire detection system to the latest British standards, giving you the maximum amount of time to react.

CCTV can also be an arson prevention method, with LogicVision enabling access to CCTV footage wherever you are through the mobile app and secure online cloud based storage. Contact Logic today and we can help find a solution tailored to your requirements.

